

CITY OF BELMONT AUDIT COMMITTEE



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AUDIT COMMITTEE MEETING AGENDA

Thursday, November 13, 2025

3:00 PM

City Hall, One Twin Pines Lane, 3rd Floor, Belmont California
Conference Room #360
Teleconference Location
(Committee Member Pang-Maganaris)
Pacifica School District
411 Oceana Blvd, Pacifica, CA 94044

MEETING ATTENDANCE:

Meetings, unless otherwise noted, are broadcast to Belmont residents on

- ZOOM <https://belmont-gov.zoom.us/j/> **Meeting ID: 85243535900**
- Or Attend the meeting in room 360, Belmont City Hall 3rd floor

PUBLIC COMMENT:

- In person comments will be taken on items on the agenda
- Zoom Participants can raise their hands to provide comments
- For dial- in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number) enter **Meeting ID: 85243535900**, and press *9 to request to speak

All public comments are subject to a **3-minute time limit** unless otherwise determined by the Chair. The Chair has the authority to rule any speaker out of order, including speakers during the Public Comment period; If the subject raised is not within the subject matter jurisdiction of the Committee, or if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Chair also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to always conduct themselves with civility and courtesy. All persons giving comments shall speak directly to the Committee and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated to foster an environment where everyone feels welcome to speak.

To submit a written public comment:

E-mail cclerk@belmont.gov before the Committee discusses the item, noting the agenda topic or number in the subject line. Comments received up to three hours before the meeting will be distributed to the Committee and included in the record but not read aloud during the meeting.

ACCESSIBILITY

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL TO ORDER

2. PUBLIC COMMENT

This agenda category is limited to 15 minutes, with a maximum of 3 minutes per speaker, and is for items of interest not on the Agenda. If your subject is not on the agenda, the Committee will recognize you at this time.

3. AGENDA AMENDMENTS (if any)

4. CONSENT CALENDAR

Consent Calendar items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless a member of the Committee or staff request specific items to be removed for separate action.

A. Approval of Minutes

Recommendation: Consider Modifications and approve minutes.

Attachment(s):

[June 5, 2025 Draft Minutes](#)

5. OTHER BUSINESS

Other Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. FY 2024-25 Audit Results – Director Castaneda

- *Introduction by Management – Finance Director Castaneda*
- *Communications by Independent External Auditor – Amy Meyer, Partner, Maze & Associates*

Recommendation: Informational

Attachment(s):

[Presentation](#)

B. Consideration of Draft Audit Committee Annual Report – Director Castaneda

Recommendation: Approval of Annual Audit Committee Report.

Attachment(s):

[Draft Committee Annual Report FY 2024-25](#)

C. Financial Policy Updates – Director Castaneda

Recommendation: Inclusion of Updated Financial Policies in Annual Audit Committee Report.

Attachment(s):

[Financial Policies Memo](#)

D. Meeting Calendar - April/May (TBD) to review FY 2025-26 Audit Plan

Recommendation: Discussion and Direction

6. COMMITTEE UPDATES AND STAFF ITEMS

7. MATTERS OF COMMITTEE INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Committee.

8. ADJOURNMENT

AGENDA POSTING: I declare a copy of this agenda was posted at City Hall, One Twin Pines Lane, and the City's website www.Belmont.gov. Date: _____ Time: _____ /s/: _____